



# Position Description

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*Director (8 Director positions available)*

## **Organization**

Albuquerque Pride, Incorporated. In 1976 the lesbian, gay, bisexual, transgender, intersex, and queer/questioning community held the first LGBTIQ march. After many years of marches and parades, Albuquerque Pride, Inc. became a non-profit organization in 1996 and created the first PrideFest celebration. Our mission is to strengthen and affirm the lesbian, gay, bisexual, transgender, intersex, and queer/questioning community by offering education, outreach and advocacy through production of quality events.

## **Position**

This is a board position for a one year term and can be elected for consecutive terms. The election for Directors is held in August. The term begins on September 1st of the elected year. Position takes an average of 1-2 hours a week.

Reporting to the executive board and the other board of directors, you will work with your assigned Executive Board Member in the area in which they oversee.

Directors of the Albuquerque Pride Board are essential members of the board and are instrumental in ensuring activities of the board are completed timely and with innovation.

## **Responsibilities**

There are multiple director positions on the board which focus on one or more of the following areas: education, development, event planning, social media and marketing, public relations, public speaking, accounting and bookkeeping and many more. Each Director serves under an executive board member.

- 1 Director to the President will have a focus on sponsorship and partnerships with other organizations.
- 1 Director to the Treasurer will have a focus on fundraising
- 3 Directors to Operations will have a focus on event creation, coordination and deployment.
- 3 Directors to Public Relations will have a focus on organization and event marketing, social and community involvement and volunteering.

## **Qualifications**

- Experience in the area you are applying for
- Excellent people skills, experience collaborating in a multi-disciplinary, diverse and dynamic team.
- Demonstrated resourcefulness in setting priorities, proposing new ways of creating efficiencies.
- Flexible and a self-starter; able to multi-task while also being highly detail-oriented.
- Personal qualities of integrity, credibility, and a commitment to Albuquerque Pride's mission.
- Passionate about Albuquerque Pride's mission and able to promote and communicate the



# Position Description, Treasurer

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philosophy, mission and values of Albuquerque Pride to external and internal stakeholders.